



EMPLOYMENT OF CHILDREN

CHILDREN AND YOUNG PERSONS ACTS 1933 TO 1963

(As amended by the Education Acts 1944, 1976 and 1996 and the Children Act 1972)

The Children (Protection at Work) Regulations 1998

PART 1: Application for permission to employ a child between 13 and statutory school leaving age.

(Please ensure all parts of this form are completed)

Child's Forename:	Child's Surname:
Date of Birth:	Gender:
Address:	Tel No:
Postcode:	

Name and address of school child currently attends:

Please state any other existing employment:

Current permit number (if applicable):

Will this existing employment be terminated upon issue of this permit? Yes/No



DECLARATION OF PARENT / CARER:

(This part to be completed by the responsible parent or carer)

1	Is your son/daughter currently healthy?	Yes/No
2	Does he/she regularly attend school?	Yes/No

I hereby consent to the employment of my child named above in the manner, and at the times stated hereunder. I am of the opinion that the employment will not be detrimental to either his/her health or education.

Name:

Signed:

Date:

(Parent/Carer)

FOR COMPLETION BY EMPLOYER

CHILD TO BE EMPLOYED AS:

COMMENCING ON:

e.g. (Shop Assistant, Office Worker, Hairdresser etc.)

N.B. No child is permitted to work in a commercial kitchen

PLEASE ENSURE THAT THE HOURS OF EMPLOYMENT ARE IN ACCORDANCE WITH THE BYELAWS AS SET OUT BELOW

SCHOOL DAYS UP TO A MAXIMUM OF 12 HOURS PER WEEK DURING TERM TIME

- Either, between the end of the school day and 7.00pm up to a maximum of 2 hours or
- 1 hour between 7.00-8.00am and 1 hour between the end of the school day and 7.00pm.

SATURDAYS AND SCHOOL HOLIDAYS

- 13-15 years of age: 5 hours per day up to a maximum of 25 hours per week in school holidays.



- 15 years and over: 8 hours per day up to a maximum of 35 per week in school holidays.

In addition

- (i) The employment must not take place before 7am or after 7pm
- (ii) The child shall not be employed for more than 4 hours consecutively
- (iii) The child shall be free for rest and recreation for a continuous period of 1 hour after each period of employment

SUNDAYS: MAXIMUM 2 HOURS which must be between 7am – 7pm.

APPROVED HOURS (Input All Values as 24 Hour Clock Times, e.g. 15.30 - 16.30)

Days	SCHOOL DAYS		SCHOOL HOLIDAYS	
	AM	PM	AM	PM
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				

NAME AND ADDRESS (where employment will take place)

Name of Employer:

Address:

County:

Postcode:

Business Tel. No.:

COMPANY NAME (if different from above):

Address:



Postcode:

Business Tel No:

DECLARATION OF EMPLOYER

I, the prospective Employer, hereby make application for permission to employ the above-named child in accordance with the foregoing particulars. I fully understand the conditions attached to the employment of this child. I undertake to provide the child's parents with information on any risks to the health and safety of their child whilst in my employment, together with details of steps taken to eliminate or minimise that risk.

Name:

Signed:

Date:

Please return the completed form via email to: childemployment@reading.gov.uk

DECLARATION OF CHILD'S SCHOOL

Name of School:

1. Is the date of birth correct? YES/NO If NO, please state correct date:

2. What time does school usually start and finish? _____ am _____ pm

3. Does he/she regularly attend school? YES/NO

Comments: (if applicable)

Full Name:

Signed:

Position in school:

Date: