

## Level 3 Early Years Inclusion Award Guidance

Congratulations on achieving your Level 2 Brighter Beginnings Early Years Inclusion Friendly Setting Award! We are now asking you to support us by sharing your excellent practice with other settings and continue your journey into becoming a centre of SEND excellence.

This guide has been put together by Brighter Beginnings panel representatives to assist settings in their journey towards achieving the Level 3 award.

### TOP TIPS

We've put together some helpful tips to help you get started.

#### Firstly, set aside some time to bring your focus back onto the award

Have a refresh of your Level 2 feedback and your action plan.

What have you been doing since the Level 2 visit? Have you achieved your targets or are you still working towards them? Have you reviewed your staff training plan? What training have you and your team had since the Level 2 visit and what has been the impact of this?

#### Showcase your excellent SEND practice to us and the wider sector

- Speak to the early years SEND team and ask if you can showcase something you are proud of within your setting. This could be shared at a SENCO network meeting or as an item in our termly newsletter
- Could you connect with other settings in your local area and have a cluster tea/coffee session to talk about SEND provision?
- Can you invite any other settings to come and see your provision so they can see it in practice? You can ask the SEND advisor to put you in contact with another setting that may benefit from seeing your setting's work
- Have you got some regular time for your staff to be able to share what is working well in their rooms and/or seek advice from other staff, including you, within your setting?

**You can talk through how you have supported other settings and staff within your setting to develop exceptional practice (outcome 2).**

#### Working with parents

- Be prepared to showcase a case study where you feel you have exceeded expectations in supporting a parent/carer through their journey
- You could gather parental feedback or ask parents' permission for us to contact them for a direct chat
- You can show us your applications for inclusion funding or EHCPs that have been approved.

**You can demonstrate your support and how you follow SEND processes as part of your evidence during a Level 3 meeting (outcome 3).**

### How do you measure impact?

- Can you show us how you measure the impact of your curriculum and distinguish this for SEND children within your setting?
- Do you look at the data/information about groups of children as well as an individual child's progress?
- How do you use the information from progress reviews to inform your continuous CPD and SEND provision?

**You can show us a copy of your tracking and how you measure impact during the Level 3 inclusion award meeting (outcome 4).**

### Ready to proceed to achieving Level 3?

Once you feel you are ready, please request a Level 3 inclusion visit meeting where you can show us your evidence. Email [brighter.beginnings@brighterfuturesforchildren.org](mailto:brighter.beginnings@brighterfuturesforchildren.org)

The panel member/s will sign a confidentiality agreement so that you do not need to redact sensitive information.

The panel members will visit your setting, ask you to showcase your achievements and chat with staff in the room. This will be completed in an informal and supportive way.

The panel members will also look at recent inclusion funding applications and EHCP applications. They will also contact a setting that you have supported to gain their feedback.

The panel members will make some notes to share with other panel members to gain further input.

We will aim to share the outcome to indicate whether you have achieved the award within four weeks of the date of our visit.

**If you have any questions, please contact our Early Years team or if you wish to discuss your SEND provision with an early years SEND advisor please book a SEND surgery slot.**