

EARLY YEARS SERVICE

Continued Professional Development Programme - Autumn 2022

Continued Professional Development

The Early Years Statutory Framework describes how children's daily experiences and the overall quality of the provision is dependent on practitioners having appropriate qualifications, training, skills and knowledge and that they must be supported to undertake appropriate professional development opportunities. Continued professional development opportunities will ensure that practitioners are able to share good practice, continue to learn, meet agreed targets and maximise their potential.

'The process for self-evaluation is highly effective to set targets for further development and the childminder maintains an extremely ambitious vision for her childcare service. She completes an extensive range of training opportunities and readily shares her knowledge with others'.

Kate Abbott, Childminder – Ofsted report January 2022

'The childminder places a strong focus on her professional development to ensure she keeps her knowledge and skills up to date'.

Syeida Huma Kazmi, Childminder – Ofsted report March 2022

"Staff benefit from a management team that fosters their professional development. They have attended substantial amounts of training and demonstrate outstanding practice. For example, staff recently shared their new knowledge of promoting healthy lifestyles with parents."

Grange Pre-school - Ofsted report May 2022

BfC Early Years – Under 5s Service

An important part of our role is to provide support and advice to early years providers to deliver the Statutory Framework for the Early Years Foundation Stage which sets the standards of learning, care and development of children from birth to 5 years. Our SEND Advisors work with early years providers to support children with Special Educational Needs (SEN) in line with the SEND Code of Practice 2015.

Together the team has developed a training and networking schedule to ensure that providers have good access to a range of advice and development opportunities to enhance practice, improve outcomes for children and to support providers on their journey to achieve excellence and a positive Ofsted inspection outcome.

Booking information:

SLA (for non-chargeable training) - <http://www.readingeducationservices.co.uk/>

Early Years (for chargeable training) – early.years@brighterfuturesforchildren.org

Childminders – childminding@brighterfuturesforchildren.org

BfC Workforce & Development Team – learning@brighterfuturesforchildren.org

Title	Dates	Venue	Suitable for									Cost
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers	Family Workers	
Leadership Networks												
The networks are held on a termly basis and are an opportunity to network with others in a similar position												
Managers Network	15 September 2022 1.00 - 2.30pm	Delivered on Teams										Free
All Childminder Network	15 September 2022 6.30 - 7.00pm	Civic Offices Reading										Free
Childminder Partnership Training	15 September 2022 7.00 - 8.00pm	Civic Offices Reading										Free
0-2 lead Network	10 October 2022 1.30 - 2.30pm	Delivered on Teams										Free
2-year lead network	18 October 2022 1.30 - 2.30pm	Delivered on Teams										Free
3-5 leader network	3 November 2022 1.30 - 2.30pm	Delivered on Teams										Free
Management Committee/Directors Network	10 November 2022 1.00 - 2.00pm	Delivered on Teams										Free
Providers Update Meeting	17 November 2022 6.30 - 8.30pm	Civic Offices Reading										Free
EYFS Leads Network (Schools)	*New date* 23 November 2022 4.30 – 5.30pm	Civic Offices Reading										Free

Title	Dates	Venue	Suitable for								Cost	
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers		Family Workers
Safeguarding												
Universal Safeguarding	22 September 2022 6.30 - 9.00pm	Civic Offices Reading										Free
New! Designated Safeguarding Lead and Officer EY Network	24 November 2022 6.00 – 7.00pm	Delivered on Teams										Free
Designated Safeguarding Lead – New to the Role	Email to book on: learning@brighterfuturesforchildren.org											Free
Designated Safeguarding Lead – Refresher training	Email to book on: learning@brighterfuturesforchildren.org											Free
E-Learning: <ul style="list-style-type: none"> ● Universal Safeguarding ● Female Genital Mutilation ● Safer Recruitment ● Prevent ● Channel Awareness 	Berkshire West Safeguarding Children Partnership - Training										Free	
Threshold of Need briefing	Email to register and receive presentation: OneReading@brighterfuturesforchildren.org											Free

Title	Dates	Venue	Suitable for									Cost
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers	Family Workers	
Trauma Informed												
Trauma Informed Level 1 and 2 available online												
Trauma Informed level 1 – online	Via the NES	Online via the NES										Free
Trauma Skilled level 2 – online	Create an account, then access training	Online Account here workshop here										Free
Coming soon! Trauma Informed: <ul style="list-style-type: none"> • Level 1 guided discussion • Neuroscience • Self-regulation • Communication styles 	TBC	TBC									TBC	
Bespoke Whole Setting Training*												
Training delivered by the Early Years Team in your setting												
Universal Safeguarding	Subject to trainer availability	In your setting										£150
Curriculum, Pedagogy and Assessment	Subject to trainer availability	In your setting										£150
Healthy Lifestyles	Subject to trainer availability	In your setting										£150
Child at the Heart	Subject to trainer availability	In your setting										£150

Title	Dates	Venue	Suitable for									Cost
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers	Family Workers	
Business Readiness*												
Business Support and Inspection readiness for your setting												
Learning Walk Confidence	Subject to team availability	In your setting										£50
Inspection Confidence	Subject to team availability	In your setting										£150
Business Consultation (e.g. marketing, finance)	Subject to team availability	In your setting										POA
Language and Communication												
ICAN Early Talk Boost Training (Includes 2x practitioners and training pack worth £500)	20 September 2022 9.30am - 3.00pm	Main Hall South Reading Community Hub										£200 per setting
SLCN Champion Network	18 November 2022 10.00am – 12.00pm	Delivered on Teams										Free Targeted
ICAN – Early Talk	Subject to team availability	In your setting										£30pp

Title	Dates	Venue	Suitable for								Cost	
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers		Family Workers
Accredited Qualifications												
Level 3 SENCO Award Qualification	Starts: 11 Oct 2022 Ends: 18 April 2023 Tuesdays 6.00 - 9.00pm	Sessions will be delivered on Teams and face to face										£400pp
Inclusion and SEND Training delivered by the SEND Advisory Team												
E Learning – Dingley Promise Inclusion Programme	On Demand	Online: Early Years Inclusion Programme - Dingley's Promise										Free
Introduction to Intensive Interaction - 1 day course Book via: Wilma.williams@brighterfuturesforchildren.org	28 September 2022 9.30am – 3:30pm 6 October 2022 9:30am - 3:30pm	Council Chamber Civic Offices Reading										£66 per person
Attention Autism - 2 Day Course	28 & 29 September 2022 9.15am - 4.00pm	FULLY BOOKED Please email the team to be added to the waiting list										£90
SENCO Network Termly	20 October 2022 1.30 – 3.00pm	Delivered on Teams										Free

Title	Dates	Venue	Suitable for								Cost
			Committee Members/Directors	Management	Practitioners	Childminders	Room Leader	SENCo	EY School practitioners	Playworkers	
Inclusion and SEND											
Training delivered by the SEND Advisory Team											
Autism Education Trust Making Sense of Autism	21 November 2022 9.30am - 12.30pm	Delivered on Teams									£30pp
Autism Education Trust Good Autism Practice	13 December 2022 10.00am – 2.00pm	South Reading Community Hub Hall									£60pp
Bespoke Whole Setting SEND Training*											
Whole setting training delivered by the SEND Advisory Team											
Bespoke Workshop: Introduction to SEND & Practical Strategies	Subject to trainer availability	In your setting									£150
Whole setting offer: Attention Autism package for the team & 2 practitioners on the 2-day course	Subject to trainer availability	In your setting									£250

*When requesting bespoke or business readiness sessions please contact the team at least 6 weeks in advance to confirm availability of the date you are looking at to avoid disappointment. Bespoke sessions can be requested using this form: <https://forms.office.com/r/YeL0Ut8P3P>

Sessions will only run with a minimum of 8 people. Bookings will close 4 working days prior to the session taking place and the team will use their discretion to cancel sessions if the minimum number of attendees isn't met. If the session is to be cancelled/postponed, the team will notify the delegate on the email addresses given at the time of the booking.



Early Years – Cancellation Policy

Cancellation 5 working days or MORE before the course date

All cancellations must be made via the SLA or by email to the early.years@brighterfuturesforchildren.org inbox by the delegate or their manager. No telephone cancellations will be accepted.

Cancellation LESS than 5 working days before the course date

Notification must be made via the SLA or by email to the early.years@brighterfuturesforchildren.org inbox. A charge of **50%** of the training course per person per training day will be incurred unless there are exceptional circumstances.

Unforeseen circumstances

If you are unable to attend the course due to unforeseen circumstances, email notification from the delegate or manager must be sent to early.years@brighterfuturesforchildren.org and consideration will be given to a waiver of the charge. This is at the discretion of the Early Years team.

Charges will be made where there is non-attendance due to:

- Other work pressures
- Annual leave bookings
- Course booked in error
- Applicant forgot or went to wrong location

Charges are unlikely to be made where:

- There is a personal or family emergency
- Compassionate leave has been given
- Staff has reported in sick using absence reporting policies and procedures

It is the responsibility of the delegate or their line manager to report the absence to:
early.years@brighterfuturesforchildren.org

Substitutions

Substitutions are welcome, provided the team are notified in advance.

Transferring to a later course

Any delegate who wishes to transfer to a later course date and sends written notification to early.years@brighterfuturesforchildren.org less than 5 working days before the course will be charged 50% of the fee per person for the cancelled date.

Cancellation by the Early Years Team

The Early Years team will use their discretion to cancel sessions if the minimum number of participants isn't met. Notification will be given 4 working days prior to the session taking place by email to the email address provided at the time of the booking.