**Checklist for external contributors visiting schools**

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| Criteria | Notes |
| Be clear about what you are delivering, to whom and for how long, as agreed with the teacher and school. |     |
| Ensure the material is age-appropriate and fits into the broader PSHE curriculum. |   |
| Ensure a teacher is present and prepared to actively participate in the session. |   |
| Ensure up-to-date material, resources and data is used. |   |
| Assess through feedback and evaluation from the young people and staff. This information should be shared and used to inform future work. |   |
| Be aware of the school values and approaches to PSHE, including those covering confidentiality, disclosure and child protection, to ensure that your approach is consistent with that of the school. |   |
| Identify the school contact and who would be the lead for any follow-up work. |   |
| Ensure a teacher is available to offer support if required. |   |
| Ensure DBS is up to date if needed and have identification. |   |